



NEWPORT & CARISBROOKE COMMUNITY COUNCIL

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MINUTES OF A MEETING OF NEWPORT & CARISBROOKE COMMUNITY COUNCIL ASSETS AND FACILITIES COMMITTEE HELD ON TUESDAY, 21st OCTOBER 2025, AT 64 HIGH STREET, COMMENCED AT 6pm

Councillors Present: Cllrs Joanne Ballington (Chair), Terry Martin (Vice Chair), Martha Henson, Vix Lowthion, Stephen Rushbrook

Deputy Clerk: Lucinda Bradley
Also attending: Cllr Eva Shaw

732.	<p><u>APOLOGIES</u></p> <p>Apologies received from Cllrs Jones-Evans and Harrington-Vail.</p>
733.	<p><u>DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST</u></p> <p>Cllr Ballington, declared a non-pecuniary interest as a Trustee of Pan Together.</p> <p>Cllr Martin declared a non-pecuniary interest as a member of Gunville Community Association.</p> <p>There were no written requests for dispensation.</p>
734.	<p><u>MINUTES OF THE LAST MEETING</u></p> <p>The minutes of the previous meeting on 23rd September 2025 were presented.</p> <p><u>Matters arising:</u></p> <p>The Deputy Clerk advised that following discussions regarding the advertising of posters, research has been carried out regarding having a television in the window of 64 High St. The Deputy Clerk advised that a television is available, however a specific digital screen may be needed due to low brightness and potential overheating. The Committee would like to trial the television in the window and consider a budget bid for a digital screen if necessary.</p> <p>The Deputy Clerk gave an update on activities at 64 High St which included the Wight Forces Clothes sale, liaison with Age UK regarding a possible Chatty Brew event and talks are underway with a business that interested in hiring two shoplets.</p> <p><u>RESOLVED:</u> THAT, the minutes were agreed as accurate.</p>

735.	<p><u>ENVIRONMENT OFFICER</u></p> <p>Members were pleased with the increased detail in the report and would like to thank the Environment Officer for his help with recent incidents. Cllr Rushbrook would like to see further detail on what is reported in playground inspections as it's not currently clear if issues were found or not.</p>
736.	<p><u>ALLOTMENTS</u></p> <p><u>RESOLVED:</u> THAT,</p> <p>-Twice yearly, starting from January 2026, "Allotments" is a dedicated agenda item on the Assets & Facilities agenda.</p> <p>-Notification of the date this is to be held will be advertised a minimum of 8 weeks (though 12 weeks will be best practice) prior to the meeting on the NCCC website, Newport Central noticeboard and (where available) allotment noticeboards.</p> <p>-All questions for consideration of the committee to submitted to the Deputy Clerk a minimum of 4 weeks prior to the meeting date, no exceptions, to allow for any further investigation or information required in order for the committee to be fully informed and consider suitable responses and resolutions to enable the meeting to be as productive as possible.</p> <p>-Allotment holders and members of the public can still attend on the night and ask questions of a member or the committee, which may not have been pre-submitted, however if they cannot be answered without debate then the individual will either be informed that they will receive a written response, or if appropriate, will be considered at the next dedicated meeting.</p> <p>THAT, allotments are an agenda item twice a year starting in January</p>
737.	<p><u>NEXT AGENDA ITEMS & MEMBER'S QUESTIONS</u></p> <p>- Maintenance of assets</p>
738.	<p><u>NEXT MEETING</u></p> <p>18th November 2025, 6pm at 64 High Street</p>

CHAIR